January 13, 2017

VIA FOIAONLINE

National Freedom of Information Officer
FOIA and Privacy Branch (28827)
U.S. Environmental Protection Agency
1200 Pennsylvania Avenue, NW
Washington, D.C. 20460

Re: **Freedom of Information Request**

Dear Sir/Madam:

This is a request under the Freedom of Information Act for <u>non-confidential</u> copies of materials prepared or received by the U.S. Environmental Protection Agency ("EPA" or "Agency") staff, consultants and/or contractors pertinent to the listing of <u>C12-16 Alkyl-poly-D-glucosides</u> (CAS Registry Number 510759-65-6) on the EPA SaferChoice Safer Chemicals Ingredient List (https://www.epa.gov/saferchoice/safer-ingredients). Please provide all non-confidential information in EPA's possession and files concerning its reviews and assessment.

Our request includes documents inclusive, but not limited to, electronically and digitally recorded information, such as email and files created and stored in computer databases. I do not seek copies of any confidential trade secret materials; however, if you determine that any records responsive to this request are exempt from disclosure, please inform me immediately of the basis for this determination and the means of administrative appeal. Please provide me with any reasonably-severable or redacted portions of such documents. If you withhold documents, please provide an itemized list of the withheld documents and the basis for withholding such documents.

To expedite this request, I authorize you to undertake and to charge me for duplication expenses not to exceed $100. If the scope of this request is such that you expect unreasonable delay in processing it, please contact me immediately to reach an agreement upon a schedule for responding in installments.

Thank you in advance for your assistance. Although a written reply is requested and expected, I can be reached by phone at 202-662-2516 or via email at pdeleo@cleaninginstitute.org.

Sincerely,

Paul C. DeLeo, Ph.D.
Associate Vice President, Environmental Safety